



APPLICATION FOR CONSENT

CITY OF BROCKVILLE
One King Street West, P.O. Box 5000
Brockville, Ontario K6V 7A5
Tel. (613) 342-8772, ext. 4421 Fax (613) 498-2793

TO BE COMPLETED BY THE PLANNING DEPARTMENT:

Date Complete:

Fee Rec'd:

File No.:

1. Name of Approval Authority: _____

2. Ownership Information:

Name of Property Owner:	
Address (include postal code):	
Telephone No.:	Email:
Cell:	Fax:

3. Applicant Information: (Note: If the applicant is an authorized agent, Section 19 of this application must be completed.)

Name of Applicant:	
Address (include postal code):	
Telephone No.:	Email:
Cell:	Fax:

To Whom is all correspondence to be directed? **Owner** **Applicant**

4. Type and purpose of proposed transaction (check appropriate space):

Conveyance (specify - e.g. new lot, addition to lot)

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If this application is for a lot addition, explain the purpose of the lot addition below:

Other (specify - e.g. mortgage, lease, easement, right-of-way)

If this application is to create an easement or right-of-way, explain the purpose and size of the easement and/or right-of-way below (completion of sections 9 and 10 of this application is not necessary):

5. **Name of person(s)** (purchaser, lessee, mortgagee, etc.) to whom land or interest in land is intended to be transferred, charged or leased, if known:

6. **Description of the subject land: (attach a copy of deed if available)**

Block Number:	Lot Number:	Registered Plan:
Part Number:	Reference Plan:	
Township Lot:	Concession No.:	

7. **Municipal Address of subject land** (name of street and street number):

8. **Easement(s) or Restrictive Covenants:**

Are there any easements or restrictive covenants affecting the subject land?

Yes No

If yes, describe the easement or covenant and its effect:

9. Information regarding the land intended to be severed:

Frontage: (m)	Average Depth: (m)	Area (m ² /hectares):
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Existing Use(s) of Severed Land:

Proposed Use(s) of Severed Land:

Number and use of buildings and structures (both existing and proposed) on the land to be severed:

Access to land intended to be severed:

i) provincial highway, namely:

ii) municipal road, namely :

iii) right-of-way, namely:

iv) water, namely:

If access to the severed land is by water only, indicate the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land or the nearest public road:

Indicate whether water will be provided by a publicly owned and operated piped water system, a privately owned and operated individual or communal water system, or other means:

Indicate whether sewage disposal will be provided by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, or other means:

10. Information regarding the land intended to be retained:

Frontage: (m)	Average Depth: (m)	Area (m ² /hectares):
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Existing Use(s) of Retained Land:

Proposed Use(s) of Retained Land:

Number and use of buildings and structures (both existing and proposed) on the land to be retained:

Access to land intended to be retained:

i) provincial highway, namely:

ii) municipal road, namely :

iii) right-of-way, namely:

iv) water, namely:

If access to the retained land is by water only, indicate the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land or the nearest public road:

Indicate whether water will be provided by a publicly owned and operated piped water system, a privately owned and operated individual or communal water system, or other means:

Indicate whether sewage disposal will be provided by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, or other means:

11. Official Plan Designation:

12. Zone (as per City of Brockville Zoning By-law 050-2014, as amended):

13. Has any land been severed from the parcel originally acquired by the owner of the subject lands? Yes No

If yes, indicate previous severances on the required sketch and supply the following information for each lot severed:

Transferee's Name:
Date of Transfer:
Use of severed lands:

14. Has the subject land ever been, or is it currently, the subject of any other application(s) under the Planning Act?

If yes, specify the file number of the application(s) and status, if known: **Yes No**

Minor Variance	File No.	Status:
Official Plan Amendment	File No.	Status:
Zoning By-law Amendment	File No.	Status:

Consent:	File No.	Status:
Plan of Subdivision	File No.	Status:
Other:	File No.	Status:

15. If there is other information that you think may be useful in reviewing this application, please indicate below:

16. If this application is a re-submission of a previous consent application, describe below how it has changed from the original application: (use a separate sheet if necessary)

17. Policy Statements (*Planning Act*):

Is the proposed consent consistent with the policy statements issued under subsection 3(1) of the Planning Act?

Yes No

18. Provincial Plan(s):

Is the subject land within an area of land designated under any provincial plan(s)?

Yes No

If yes, does the proposed amendment conform to, or does not conflict with, the provincial plan(s)?

Yes No

19. Authorizations:

- a) If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner stating that the agent is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

Date: _____ Signature of Owner: _____

- b) If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the agent is authorized to provide personal information respecting the owner must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for a consent and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: _____ Signature of Owner: _____

20. Consent of the Owner:

The written authorization of the owner concerning the use and disclosure of personal information must be included with this form or the authorization set out below must be completed.

***Consent of the Owner to the Use
and Disclosure of Personal Information***

I, _____, am the owner of the land that is the subject of this application for a consent and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date: _____ Signature of Owner: _____

21. Declaration:

Declaration of Applicant

I, _____ of the _____
(Name of Applicant) (Name of City, Town, Township, etc.)

in the _____ solemnly declare that all the statements contained in
(Region, County, District)

this application and all supporting documents are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Declared before me:

in the Municipality of _____

Region/County/District of _____

this _____ day of _____, 20_____

Commissioner of Oaths

Signature of Applicant/Authorized Agent

22. Signature of Applicant:

Applicant: _____

(Owner or Authorized Agent)

Date of Submission: _____

Additional Information Respecting the Submission of an Application for Consent:

1. The current application fee for Consent can be found attached in Appendix 1.
2. Payment for required fees can be made by cheque or money order payable to the Corporation of the City of Brockville; also by debit or credit card (VISA or Master Card).
3. Cataraqui Region Conservation Authority (CRCA) fees may apply respecting the application for Consent. Upon completion and acceptance of the application, Planning Staff will contact CRCA to determine if a fee is required for their review of the application.
4. NOTE: Under S.53(3) of The Planning Act, other information and material in addition to the foregoing may be required in order to process the proposed consent application. The expense of such will be the applicant's responsibility.

The applicant shall attach a sketch (and if deemed necessary a survey) to this application which shows the following:

- the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- the approximate distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- the approximate location of all natural and artificial features on the subject land and adjacent lands that, in the opinion of the applicant, may affect the application such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current use(s) of adjacent lands, the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- the location and nature of any easement affecting the subject land.